



CITY OF WEST SACRAMENTO

Environmental Services Division

1110 West Capitol Avenue

West Sacramento, CA 95691

Office (916) 617-4590 Fax (916) 373-9006

E-mail: Recycle@cityofwestsacramento.org

TO BUILDING PERMIT APPLICANTS

The City of West Sacramento's commitment to the diversion of solid waste and to compliance with state law requires the establishment of programs for waste reduction and recycling. In keeping with that commitment, the City Council adopted the Municipal Code and its requirements (www.cityofwestsacramento.org, Municipal Code, Title 8, Health and Safety, 8.08, Refuse and Chapter 15.12.040) adding the requirement for waste diversion from construction and demolition projects.

The following is a list of some of the key components of the code, however, it is not inclusive of all pertinent information you need to know. We recommend that you read the code in its entirety, taking note of Definitions in Chapter 8.08.020, Recycling of Debris from Covered Projects in Chapter 8.08.070, and Chapter 15.12.040.K CALGreen Code.

1. Chapter 8.08.080, permit required, identifies that, in most cases, a permit is required to haul the construction and demolition debris from the site. If you or your sub-contractors do not meet the conditions found in Chapter 8.08.060, you will be required to use a permit holder to haul the debris. A list of permitted haulers is available on the City Web (www.westsacrecycles.org). If your contractor is not on the list, please ask them to contact the City to obtain the necessary permit.
2. **You are responsible for diverting at least sixty-five percent (65%) of the construction and demolition debris from certain projects.** (Chapter 8.08.070 A and Chapter 15.12.040)
3. A grading, building or demolition permit will be issued only after a construction and demolition debris recycling plan for the project (s) is submitted and approved. Submit the form titled CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN – PART 1. That plan must be signed by the applicant.
4. The person responsible for diversion must have all subcontractors sign the CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN ACKNOWLEDGMENT. This Acknowledgment advises the subcontractors of their responsibilities to assist the contractor in meeting diversion requirements. This form must be completed and submitted along with the CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN – PART 2.
5. The person responsible for diversion must collect the data and submit it to the City at the end of the project(s), and before final inspection, using the form titled CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN – PART 2. That document requires an *actual accounting* of the debris disposed of or recycled, as well as where it was taken - recycling and/or landfill facilities. Nothing in this Municipal Code shall limit the City Manager or designee from requiring a CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN – PART 2 progress report on the recycling practices at any time during the construction process. (Chapter 8.08.070 D.)
6. Please carefully read the agreement you sign at the end of the CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN – PART 1. Non-compliance may result in penalties. (8.08.070 F)

The City of West Sacramento requests your cooperative compliance with all municipal codes and policies. If you have any questions or need clarification, please contact the City of West Sacramento's Refuse and Recycling Division at (916) 617-4590.

Enclosed: Construction and Demolition Debris Recycling Plan – Part 1
Construction and Demolition Debris Recycling Plan Acknowledgment
Construction and Demolition Debris Recycling Plan – Part 2
Permitted Hauler List

CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN Part 1



ENVIRONMENTAL SERVICES DIVISION
 1110 West Capitol Avenue
 West Sacramento, CA 95691
 Office (916) 617-4590 Fax (916) 373-9006
 E-mail: Recycle@cityofwestsacramento.org

COVERED PROJECTS	REGULATION
New Construction	WSMC 8.08.020, 8.08.707, & 15.12.040.K *CAL Green
Demolition	
All residential Additions & Alterations that increase the building's conditioned area, volume, or size.	
All Non-residential Additions & Alterations	

BUILDING PROJECT INFORMATION: Submit

this information with the Building Permit Application

Check One:	<input type="checkbox"/> Commercial Project	<input type="checkbox"/> Residential Project			
Project Address(es) Street number and name (you may group permits for residential development)					
Project Description:					
Check One:	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alter	<input type="checkbox"/> Repair	<input type="checkbox"/> Demolish
Estimated Project Start Date:		Estimated Project End Date:			
For residential projects, how many units?					

APPLICANT INFORMATION:

Name:					
Address	City		State, Zip		
Phone Number	Fax Number		Email Address		
Contact Person:					
Address	City		State, Zip		
Phone Number	Fax Number		Email Address		

CONTRACTOR INFORMATION:

Company Name & Contact Person:					
Address	City		State, Zip		
Phone Number	Fax Number		Email Address		

PERMITTED HAULER INFORMATION (list of permitted haulers included in your packet):

Company Name & Contact Person:					
Address	City		State, Zip		
Phone Number	Fax Number		Email Address		

*As of January 1, 2017, covered projects shall divert at least **65%** of project generated debris.

CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PLAN

Part 1

Applicant's Declaration:

By signing this document, I acknowledge the City of West Sacramento's Recycling Municipal Code (Title 8, Chapter 8.08 and Title 15, Chapter 15.12) and its requirements. I am aware that this includes the requirement that covered projects shall divert at least **65%** of the construction and/or demolition debris generated from the project, except that **concrete/asphalt shall be diverted to the maximum amount** feasible as determined by administrative policy. To the fullest extent possible, all materials shall be diverted from disposal in solid waste landfills by using recycling, salvaging, reusing, charitable donations if feasible, as well as utilizing other diversion programs where available. Municipal Code Section 8.08.070 A.

I am aware that no grading, building or demolition permit shall be issued for a covered project until the city has approved a "construction and demolition debris Recycling plan." The Plan shall be submitted to the Building Department along with your completed Building Permit Application, in a format prescribed by the City Manager or designee, as part of the building or demolition process. Municipal Code Section 8.08.070 B.

I agree to discuss waste prevention and recycling activities at the beginning of weekly subcontractor meetings. As each new subcontractor comes on site, the person responsible for coordinating diversion will:

- present all subcontractors with a copy of the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, as well as the Acknowledgment,
- provide the subcontractor with a tour of the jobsite to identify materials to be salvaged,
- provide the subcontractor with procedures on how to handle jobsite material,
- ensure that the subcontractor signs the Acknowledgment stating that they have read and will abide by the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, and
- the plan will be posted at the jobsite trailer.

I agree to the following:

1. If the waste diversion rate achievable via the strategy described below is projected to be lower than what is required, then a strategy of source-separated waste diversion will be implemented. Source separated waste refers to jobsite waste that is not commingled but is instead allocated to a debris box designated for a single material type, such as clean wood or metal.
2. Should subcontractors furnish their own debris boxes as part of their scope of work, such subcontractors shall not be excluded from complying with the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, as well as the Acknowledgment, and will provide weight and waste diversion data for their debris boxes to the contact person named on the Construction and Demolition Debris Recycling Plan Part 1.
3. In the event that site use constraints (such as limited space) restrict the number of debris boxes that can be used for collection of designated waste the person responsible for waste diversion will, as deemed appropriate, allocate specific areas onsite where individual material types are to be consolidated. These collection points are not to be contaminated with non-designated waste types.

I understand that:

1. The hauling company named on the Construction and Demolition Debris Recycling Plan Part 1 may provide a commingled drop box at the jobsite for most of the construction waste. These commingled drop boxes will be taken to a facility that accepts construction and demolition waste and has a **65%** reported diversion rate over the past six months. As site conditions permit, additional drop boxes will be used for particular phases of construction to ensure the highest waste diversion rate possible.
2. At the completion of the project, prior to final inspection, I shall submit a completed Construction and Demolition Debris Recycling Plan Acknowledgment, the completed Construction and Demolition Debris Recycling Plan Part 2, on a form prescribed by the city, **and all associated weight tickets** to the Building Department, demonstrating compliance with the requirements of Municipal Code Section 8.08.070D. I understand that the final inspection report and/or the certificate of occupancy shall not be issued by the Building Division unless all reports have been submitted and all requirements have been fulfilled no later than sixty (60) days following the completion of the project. Municipal Code Section 8.08.070D. I agree to implement the City's requirements and understand that non-compliance could result in penalties and/or fines. Municipal Code Section 8.08.070.

I will ensure that debris from jobsite office and meeting rooms will be collected by the named hauler, and will, at a minimum, recycle office paper, plastic, metal and cardboard.

Nothing in the Municipal Code shall limit the City Manager or designee from requiring a Construction and Demolition Debris Recycling Plan progress report on the recycling practices at any time during the construction process. Municipal Code Section 8.08.070 D.

Print Name and Title of Applicant:			
Signature of Applicant:		Date:	



**CONSTRUCTION AND DEMOLITION
DEBRIS RECYCLING PLAN Part 2**

COVERED PROJECTS	REGULATION
New Construction	WSMC 8.08.020, 8.08.707, & 15.12.040.K CAL Green
Demolition	
All residential Additions & Alterations that increase the building's conditioned area, volume, or size.	
All Non-residential Additions & Alterations	

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Applicant Name:		
Address	City	State, Zip
Phone Number	Fax Number	Email Address
Contact Person:		
Address	City	State, Zip
Phone Number	Fax Number	Email Address

PROJECT INFORMATION:

Project Name (if applicable):	
Project Address(s):	
Building Permit #(s):	
Lot #(s):	

APPLICANT DECLARATION:

I acknowledge that the amount of materials recycled and/or landfilled, shown on reverse, is supported by written documentation of the records of measurement, and that penalties may be assessed if sixty-five percent (**65%**) of the debris generated from this project has not been diverted from landfilling. (Title 8, Chapter 8.08 and Title 15, Chapter 15.12). Verification of diversion, landfilling and tonnage amounts for each activity is attached.

Print Name and Title of Applicant:			
Signature of Applicant:		Date:	

PROGRAM IMPLEMENTATION RESULTS (additional pages/attachments may be included)

Material Type	Name of Company Removing Material from Site	Destination of Diverted Materials	Actual Tons Diverted	Destination of Landfilled Materials Landfilled	Actual Tons Landfilled	Check if weight tags attached
Asphalt/ Concrete						
Brick/ Stone						
Stucco						
Drywall/ Sheetrock						
Metals						
Scrap Lumber						
Plastics						
Roofing						
Cardboard						
Greenwaste/ Vegetation						
Mixed Construction and/or Demolition Waste						
Other (carpeting, wiring, etc.)						
Trash						
		Actual Tons Diverted		Actual Tons Landfilled		

Construction & Demolition Debris Recycling Plan Acknowledgment

As part of the City of West Sacramento's adoption of California Building Standards, Title 15, Chapter 15.12, the Refuse and Recycling Division is requiring that all subcontractors comply with the project's recycling plan and that all subcontractor foremen sign this Acknowledgment agreeing to abide by the recycling plan.

By signing this document, subcontractors acknowledge the City of West Sacramento's Recycling Municipal Code (Title 8, Chapter 8.08 and Title 15, Chapter 15.12) and its requirements. This includes the requirement that covered projects shall divert at least **65%** of the construction and/or demolition debris generated from the project, except that **concrete/asphalt shall be diverted to the maximum amount** feasible as determined by administrative policy. To the fullest extent possible, all materials shall be diverted from disposal in solid waste landfills by using recycling, salvaging, reusing, charitable donations if feasible, as well as utilizing other diversion programs where available. Municipal Code Section 8.08.070 A.

Subcontractors agree to discuss waste prevention and recycling activities at the beginning of weekly meetings. As each new subcontractor comes on site, the person responsible for coordinating diversion will:

- present all subcontractors with a copy of the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, as well as the Acknowledgment,
- provide the subcontractor with a tour of the jobsite to identify materials to be salvaged,
- provide the subcontractor with procedures on how to handle jobsite material,
- ensure that the subcontractor signs the Acknowledgment stating that they have read and will abide by the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, and
- the plan will be posted at the jobsite trailer.

Subcontractors agree to the following:

1. If the waste diversion rate achievable via the strategy described in the Construction and Demolition Debris Recycling Plan Part 1 is projected to be lower than what is required, then a strategy of source-separated waste diversion will be implemented. Source separated waste refers to jobsite waste that is not commingled but is instead allocated to a debris box designated for a single material type, such as clean wood or metal.
2. Should subcontractors furnish their own debris boxes as part of their scope of work, such subcontractors shall not be excluded from complying with the Construction and Demolition Debris Recycling Plan Part 1 and Part 2, as well as this Acknowledgement, and will provide weight and waste diversion data for their debris boxes to the contact person named on the Construction and Demolition Debris Recycling Plan Part 1.
3. In the event that site use constraints (such as limited space) restrict the number of debris boxes that can be used for collection of designated waste the person responsible for waste diversion will, as deemed appropriate, allocate specific areas onsite where individual material types are to be consolidated. These collection points are not to be contaminated with non-designated waste types.

Subcontractors acknowledge that:

1. The hauling company named on the Construction and Demolition Debris Recycling Plan Part 1 may provide a commingled drop box at the jobsite for most of the construction waste. These commingled drop boxes will be taken to a facility that accepts construction and demolition waste and has a **65%** reported diversion rate over the past six months. As site conditions permit, additional drop boxes will be used for particular phases of construction to ensure the highest waste diversion rate possible.
2. Immediately following the completion of the project, subcontractors shall submit a completed Construction and Demolition Debris Recycling Plan Part 2, on a form prescribed by the city, **and all associated weight tickets** to the person responsible for coordinating diversion, keeping in compliance with the requirements of Municipal Code Section 8.08.070D.

Print Name and Title of Applicant:			
Signature of Applicant:		Date:	

**The companies listed below are currently permitted to haul construction, demolition and other solid waste in the
City of West Sacramento*.**

Company Name	Mailing Address	City	State	Zip	Phone
1 Advance Disposal	P.O. Box 97	Standard	CA	95373	(916) 444-8676
2 Allied Waste/BFI/ Republic Waste Services of Sacramento	3326 Fitzgerald Road	Rancho Cordova	CA	95742	(916) 631-0600
3 Atlas Disposal Industries, LLC	3000 Power Inn Road	Sacramento	CA	95826	(916) 455-2800
4 Elk Grove Waste Management	P. O. Box 809	Wilton	CA	95693	(916) 689-4052
5 Greenwaste of Sacramento	4201 Florin Perkins Road	Sacramento	CA	95826	(916) 429-9900
6 GW Demolition	P.O. Box 37	Rio Linda	CA	95673	(916) 992-0741
7 NorthCal Hauling Company	5714 Folsom Blvd., #285	Sacramento	CA	95819	(916) 381-9033
8 North West Recyclers	P. O. Box 1162	Elk Grove	CA	95759	(916) 686-8575
9 P&P Building Wrecking Inc.	8589 Florin Rd. Sacramento	Sacramento	CA	95828	(916) 383-6198
10 Patrick's Construction Clean Up	7851 14th Avenue	Sacramento	CA	95826	(916) 452-5495
11 Quality Construction Clean Up, Inc.	P.O. Box 292909	Sacramento	CA	95829	(916) 388-8989
12 Recology Auburn Placer	P. O. Box 6566	Auburn	CA	95604	(530) 885-3735
13 Waste Management of Sacramento	1324 Paddock Place	Woodland	CA	95776	(916) 387-1400
14 Waste Removal & Recycling	8710 Jackson Road	Sacramento	CA	95826	(916) 453-1400

*Please note that only construction and demolition waste may be hauled in front-loading containers by Waste Management. All other haulers must use roll-off containers to haul solid waste within the city limits.